

ECCE CHILD REGISTRATION FORM

PLEASE READ CAREFULLY

The Early Childhood Care & Education (ECCE) programme provides a free pre-school year for children in the year before they start primary school. NB: You may **NOT** claim support under the ECCE programme in respect of a child who has already availed of the full 38 weeks. An exemption in writing from the Department of Children and Youth Affairs (DCYA) is required if you are seeking a split year for children with special needs (e.g. 2 day first year, 3 day 2nd year). Please inform your service provider if you have received such an exemption. If you are requesting any other type of exemption (e.g. overage) please inform your provider. There is no underage exemption - a child born after 30 June 2012.

Please read the DCYA Letter to Parents, which your service provider should have provided to you.

If you are enrolling your child in the ECCE programme for the pre-school year 2015/ 2016 you should complete this document and return it to the service provider. The service provider will use this form to register your child for the ECCE programme on the online Programmes Implementation Platform (PIP). **When this information has been registered on PIP, the service provider will print off the ECCE PIP Parent Declaration Form which you must sign.** The Service Provider will then destroy this document, for data protection purposes.

Information to be provided by the Parent / Guardian

Parent/Guardian Name: _____ Name of pre-school service: _____

I am the parent or legal guardian of the following child who attends this pre-school, and in whose name I am claiming under the ECCE programme.

Child's Full Name as registered with Dept. of Social Protection)	Child's PPSN	Date of Birth (dd/mm/yyyy)	Gender (M/F)				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 10%;">Figures</th> <th style="width: 10%;">Letter(s)</th> </tr> <tr> <td style="width: 10%; height: 20px;"></td> <td style="width: 10%; height: 20px;"></td> </tr> </table>	Figures	Letter(s)				
Figures	Letter(s)						

Childcare Start Date	Childcare End Date	No of Days per Week

I understand that the information provided in this document will be used by the service provider to register the details on the PIP system only. I understand also that the Department of Children & Youth Affairs, or Pobal acting as Agent for the Department, in conjunction with the Department of Social Protection and the Department of Education & Skills, will use this information to verify that my child is eligible for the ECCE programme at this time, to calculate the capitation fees due to this pre-school service, and for statistical purposes.

Parent Signature _____ Date: _____ Contact Number: _____